



UNIVERSITY OF LEEDS

CANDIDATE BRIEF

Director of the Leeds Institute for Teaching Excellence



Salary: Competitive

Reference:

Closing date: 8 March 2020

Director of the Leeds Institute for Teaching Excellence

Vision: To establish the University of Leeds as an international leader in the pedagogy, scholarship and delivery of research-led education and research-based learning, and a centre for the development, implementation and dissemination of exciting and innovative teaching practice.

This role offers a unique opportunity to play a major role in helping the University realise its ambition to be a recognised international leader in the scholarship and practice of pedagogy in higher education. You will be a senior academic with an international profile in your field and a significant track record of achievement and leadership in this area, able to inspire confidence and ambition in others, and to work with the Deputy Vice-Chancellor: Student Education, the Institute's Board, and the wider University to shape and deliver an ambitious strategic vision and plan.

You will report to the Deputy Vice-Chancellor: Student Education. Operational and administrative support will be provided by colleagues in the Student Opportunity Directorate of the Student Education Service.

While the role is advertised as full-time, a fractional presence in one of our Schools of study can be negotiated.

What does the role entail?

As Director of the Leeds Institute for Teaching Excellence (LITE), your main duties will include:

- Further developing the vision for the LITE to ensure it has an effective role in evolving, delivering and evidencing the University's strategy for Teaching Excellence, both in campus-based and online provision;
- Providing intellectual leadership in higher education pedagogy and scholarship, in alignment with the University's strategic priorities for student education;
- Working with the Pro-Deans (Student Education) in support of the continued evolution of the Leeds Curriculum for student education, and working closely with the Director of Digital Learning and the Digital Education Service to support further embedding and innovation in the area of digital education;



- Ensuring that LITE is the institutional focus for the development, implementation, and dissemination of high quality pedagogic research activity and effective and innovative practice in programme design and delivery;
- Ensuring the delivery of a high-profile programme of seminars and workshops, for both internal and external participants;
- Establishing effective and collegial relationships and working practices with senior leaders and key stakeholders across the University;
- Overseeing responsible management of LITE finances and diversifying its income;
- Actively cultivating relevant external partnerships and collaborations and, where appropriate, seeking external sources of funding;
- Representing Leeds and the LITE externally.

These duties provide a framework for the role and should not be regarded as a definitive list. Other reasonable duties may be required consistent with the grade of the post.

What will you bring to the role?

We are looking for someone who:

- can demonstrate a strong but collegial leadership style with the ability to lead, as well as work effectively in a team;
- can demonstrate a strong strategic understanding of how to deliver change, and the ability to identify and realise strategic priorities;
- has a clear understanding of the University's strategic vision for student education, and the contribution of LITE to the delivery of the strategic vision;
- has a clear understanding of the evolving regulatory landscape for higher education and how the LITE can support the University in meeting the challenges of this environment; and
- has an established personal record of excellence and intellectual leadership in the practice and scholarship of pedagogy, as evidenced in, for example, external recognition, dissemination and publication, effective project leadership, capture of external funding, established external collaborations;
- is output focused, and can evidence leading others to deliver against challenging targets;
- has excellent communication and interpersonal skills with the ability both to inspire and persuade and to listen to others in a wide variety of roles;



- can demonstrate an ability to create and lead networks across and beyond a large organisation;
- can evidence a track record of being imaginative, innovative and taking risks, as appropriate;
- understands the challenges of working in a large and complex university and has the ability to operate effectively within such an organisation;
- is able to manage competing demands effectively;
- is able to operate effectively in a rapidly changing and uncertain environment;
- will be able to quickly establish trust and credibility in the role: within the LITE, in the University more widely, and in the outside world.

How to apply

You can apply for this role online; more guidance can be found on our [How to Apply](#) information page. Applications should be submitted by **23.59** (UK time) on the advertised closing date.

Your application should include:

- an **extended statement** of how, if successful, you would envisage fulfilling the requirements of the post.
- a copy of your **curriculum vitae** giving full details of qualifications and experience.

Contact information

To explore the post further or for any queries you may have, please contact:

Professor Tom Ward, Deputy Vice-Chancellor: Student Education

Via **Ruth Smith (PA)**

Tel: +44 (0)113 343 5000

Email: PADVC.SE@leeds.ac.uk



Additional information

Working at Leeds

Find out more about the benefits of working at the University and what it is like to live and work in the Leeds area on our [Working at Leeds](#) information page.

Candidates with disabilities

Information for candidates with disabilities, impairments or health conditions, including requesting alternative formats, can be found on our [Accessibility](#) information page or by getting in touch with us at disclosure@leeds.ac.uk.

Criminal record information

Rehabilitation of Offenders Act 1974

A criminal record check is not required for this position. However, all applicants will be required to declare if they have any 'unspent' criminal offences, including those pending.

Any offer of appointment will be in accordance with our Criminal Records policy. You can find out more about required checks and declarations in our [Criminal Records](#) information page.

